



SAN FRANCISCO BAY
RESTORATION AUTHORITY

MEMORANDUM

DATE: March 6, 2026
TO: Governing Board
FROM: Amy Hutzal, Executive Officer
SUBJECT: Quarterly Report on Expenditures and Letters under Delegated Authority

Background

In [Resolution No. 28](#), the Governing Board delegated to the Executive Officer the authority to take the following actions as necessary or appropriate for operations of the Authority, consistent with applicable law and the policies of the Authority, without further, specific Authority authorization. These include, but are not limited to:

1. Executing contracts for technical and other services needed to implement Authority programs and costing no more than \$50,000; and
2. Augmenting funds for Authority-authorized expenditures, including grant agreements, by up to 15%, not to exceed \$100,000.

In [Resolution 104](#), the Governing Board delegated to the Chair or Executive Officer the authority to take the following additional actions as necessary or appropriate for operations of the Authority, consistent with applicable law and the policies of the Authority, without further, specific Authority authorization:

1. Sign comment letters and position papers of the State Route 37-Baylands Group.
2. Sign letters of support for federal funding for San Francisco Bay restoration and enhancement.
3. Sign letters of support for additional funding from other sources for Authority-funded projects.

Expenditures

Pursuant to delegated authority, during the period December 1, 2025, to February 28, 2026, the Executive Officer approved the following:

- A Direct Order of \$50 to the Napa County Clerk for the Handling Fee for a CEQA Notice of Exemption.
- A Direct Order of \$50 to the Alameda County Clerk for the Handling Fee for a CEQA Notice of Exemption.
- A Direct Order of \$50 to the Santa Clara County Clerk for the Handling Fee for a CEQA Notice of Exemption.

- A Direct Order of \$35,000 to 5 Peaks Productions LLC for a sponsorship of OpenRoad, a television show that highlights natural and cultural resources of the Bay Area, including restoration projects funded by the Authority.

Letters

Pursuant to delegated authority, during the period December 1, 2025, to February 28, 2026, the Executive Officer signed the following letters:

- Letter of Support for the San Francisco Estuary Invasive Spartina Project. The California Invasive Plant Council submitted a grant application for this project in response to the Environmental Protection Agency, San Francisco Bay Program FY2025 Notice of Funding Opportunity.
- Letter of Support for the Goat Island Marsh Tidal Marsh Restoration and Public Access Project. Solano Land Trust submitted a grant application for this project in response to the Environmental Protection Agency, San Francisco Bay Program FY2025 Notice of Funding Opportunity.