



**SAN FRANCISCO BAY**  
RESTORATION AUTHORITY

Governing Board  
**DRAFT SUMMARY MINUTES**  
December 5, 2025  
10:06 a.m. – 12:12 p.m.  
Hybrid Teleconference Meeting

For additional information, please contact  
Paul Johnson, Clerk of the Governing Board: [Paul.Johnson@scc.ca.gov](mailto:Paul.Johnson@scc.ca.gov)  
Agenda and attachments available at:  
[www.sfbayrestore.org](http://www.sfbayrestore.org)

**1. Call to Order**

John Gioia, Chair of the Governing Board, called the meeting to order at 10:06 a.m.

**2. Roll Call**

Paul Johnson, Clerk of the Governing Board, confirmed that five (5) members were present at roll call: Councilmember Blackaby, Supervisor Gauthier, Councilmember Washington, Director Holman, and Chair Gioia. A quorum of the Governing Board was confirmed at 10:08 a.m.

**3. Public Comments**

There were no public comments.

**4. Chair's Report**

Chair Gioia made no announcements.

**5. Board Member Announcements**

There were no Board Member announcements.

**6. Executive Reports**

Amy Hutzel, Executive Officer (EO), reported expenditures and letters under the EO's delegated authority, as outlined in the memorandum. EO Hutzel further reported that Grant round 9 application window closed October 6, 2025. The Authority received 18 eligible proposals requesting a total of around \$80 million. Staff will take time to review the applications, sharing a list of recommended projects to the Board on March 6, 2026.

The State of the Estuary Conference took place October 28th and 29th in Oakland. The conference brought together over 700 attendees. Highlights included an elected officials' breakfast, a walking tour, hands-on art activities, and interactive science sessions. The annual presentation of the Health of the Estuary report and the launch of a dedicated website. There will be a presentation at a future board meeting with a report on the Health of the Estuary document.

**7. Approval of Summary Minutes of September 5, 2025**

Summary Minutes of the Governing Board Meeting of September 5, 2025, were approved with no corrections.

Moved and seconded.

Ayes: Councilmember Blackaby, Supervisor Gauthier, Councilmember Washington, Director Holman, and Chair Gioia.

**8. Advisory Committee Chair's Report**

Advisory Committee (AC) Chair Casey Skinner presented the Chair's Report. Chair Skinner reported that the AC last met October 2025. The AC received presentations from from Kelly McKune of the San Francisco Bay Joint Venture that described their strategies, management board, and how they collaborate with other agencies. Authority staff lead an interactive session where AC members discussed how they wanted to engage in the work over the next three years. One of the outcomes was to add one more meeting to the AC meeting calendar.

**9. Acceptance of Audited Financial Statements and Reports for Fiscal Year 2024-2025**

Kathy Lai, Lead Engagement Partner, presented audit results and required communications. Grace Martinez, Section Director of Financial Reporting & Operational Accounting, presented the Fiscal Year 2024/2025 Financial Reports for Authority acceptance.

Moved and seconded.

Ayes: Councilmember Blackaby, Supervisor Gauthier, Councilmember Washington, Director Holman, and Chair Gioia.

**10. Approval of Annual Report for Fiscal Year 2024-25**

Taylor Samuelson, Public Information Officer and Karen McDowell, Program Manager, presented the Draft Annual Report for Fiscal Year 2024-25 for Authority approval.

Moved and seconded.

Ayes: Councilmember Blackaby, Supervisor Gauthier, Councilmember Washington, Director Holman, and Chair Gioia.

**11. Reappointment of Oversight Committee Members**

Karen McDowell, Program Manager, recommended adoption of Resolution 141 reappointing two members to second terms to the Authority's Independent Citizens Oversight Committee.

Moved and seconded.

Ayes: Councilmember Blackaby, Supervisor Gauthier, Councilmember Washington, Director Holman, and Chair Gioia

**12. Approval of Staff Response to Oversight Committee’s Annual Review of Conformance with Measure AA**

Karen McDowell, Program Manager, presented the Staff Response to the Independent Citizens Oversight Committee’s Review of Conformance with Measure AA Covering Fiscal Year 2023-2024 and recommended Authority approval.

Moved and seconded.

Ayes: Councilmember Blackaby, Supervisor Gauthier, Councilmember Washington, Director Holman, and Chair Gioia

**13. Annual Performance Assessment of Bay Restoration Regulatory Integration Team (BRRIT)**

Mark Kalnins, BRRIT Project Manager, Tami Schane, California Department of Fish and Wildlife, BRRIT Staff and Keith Lichten, San Francisco Regional Water Quality Control Board, PMC Member, presented the Bay Restoration Regulatory Integration Team (BRRIT) 2025 Annual Report.

**Grant Item**

**14. Huichica Creek Riparian and Salt Marsh Restoration Project**

**Resolution:**

The San Francisco Bay Restoration Authority hereby authorizes the disbursement of an amount not to exceed one million dollars (\$1,000,000) to Napa County Resource Conservation District (“grantee”) to conduct community engagement and to prepare plans, designs, environmental review documents, and permit applications for habitat restoration on approximately 70 acres of land surrounding and including the lower portion of Huichica Creek in Napa County along the San Pablo Bay shoreline; and in connection with these activities, to provide environmental education to area youth and workforce development trainings (the “project”).

Prior to commencement of the project, the grantee shall submit for the review and written approval of the Executive Officer of the Authority the following:

1. A detailed work program, schedule, and budget.
2. Names and qualifications of any contractors to be employed in carrying out the project.
3. A plan for acknowledgement of Authority funding.
4. Evidence that the grantee has entered into agreements with each owner of property underlying the project site to allow the grantee to access their property as needed to carry out the project.

5. Evidence that the deed restrictions on the portion of the property owned by the grantee have been amended to enable use of the property for the project.

**Findings:**

Based on the accompanying staff recommendation and attached exhibits, the San Francisco Bay Restoration Authority hereby finds that:

1. The proposed authorization is consistent with the San Francisco Bay Restoration Authority Act, Gov. Code Sections 66700-66706.
2. The proposed authorization is consistent with the San Francisco Bay Clean Water, Pollution Prevention and Habitat Restoration Measure (Measure AA).

Moved and seconded.

Ayes: Councilmember Blackaby, Supervisor Gauthier, Councilmember Washington, Director Holman, and Chair Gioia

Director Holman left the meeting at 11:46 a.m.

**15. Community Grant: Community Action and Shoreline Restoration through Storytelling**

**Resolution:**

The San Francisco Bay Restoration Authority hereby authorizes the disbursement of an amount not to exceed three hundred thousand dollars (\$300,000) to Mycelium Youth Network (the “grantee”) to implement the Community Activation and Shoreline Restoration Through Youth Storytelling Project, which consists of: (1) providing a 6-month paid internship to approximately 32 Oakland youth to empower and educate them on shoreline and climate justice issues through storytelling; (2) conducting shoreline habitat restoration and enhancement in Alameda and Santa Clara Counties; and (3) hosting a series of community events that will engage the public on shoreline restoration activities, storytelling, and role-playing games (the “project”). Prior to commencement of the project, the grantee shall submit for the review and written approval of the Executive Officer of the Authority the following:

1. A detailed work program, schedule, and budget.
2. Names and qualifications of any contractors to be employed in carrying out the project.
3. A plan for acknowledgement of Authority funding.
4. Evidence that all permits and approvals required to implement the project have been obtained.
5. Evidence that the grantee has entered into agreements sufficient to enable the grantee to implement, operate, and maintain the project.

**Findings:**

Based on the accompanying staff recommendation and attached exhibits, the San Francisco Bay Restoration Authority hereby finds that:

1. The proposed authorization is consistent with the San Francisco Bay Restoration Authority Act, Government Code Sections 66700-66706.
2. The proposed authorization is consistent with the San Francisco Bay Clean Water, Pollution Prevention and Habitat Restoration Measure (Measure AA).

Moved and seconded.

Ayes: Councilmember Blackaby, Supervisor Gauthier, Councilmember Washington, and Chair Gioia

## **16. Adjournment**

Chair Gioia adjourned the Governing Board meeting at 12:12 p.m.