



**SAN FRANCISCO BAY**  
RESTORATION AUTHORITY

**SUMMARY MINUTES**

**San Francisco Bay Restoration Authority  
Independent Citizens Oversight Committee**

**April 23, 2024, 8:00 am – 12:00 pm**

Bay Area Metro Center  
375 Beale Street, 5<sup>th</sup> Floor, Redwood Room (5150)  
San Francisco, CA 94105

For additional information, please contact:  
Mark Kalnins, Clerk of the Oversight Committee: (510) 286-1212

Agenda and attachments available at:  
[www.sfbayrestore.org](http://www.sfbayrestore.org)

**1. Call to Order**

Dr. Terry Young, Chair, Independent Citizens Oversight Committee (Oversight Committee) started the meeting at 8:08am.

**2. Determination of Quorum**

Mark Kalnins, Clerk of the Oversight Committee

The clerk determined that all committee members were present: Arthur Deicke, Jim Fiedler, Demece Garepis, Garth Hall, Doug Wallace, Dr. Terry Young. A quorum was determined to be present.

**3. Public Comment**

The clerk confirmed that there were no public comments.

**4. Introductions and Announcements**

Members introduced themselves. The following staff also introduced themselves: Karen McDowell, and Mark Kalnins.

**5. Approval of Oversight Committee Meeting Minutes of March 25, 2024**

**Item 5:** [Draft Meeting Minutes for March 25, 2024](#)

Doug Wallace moved for Approval of Oversight Committee Meeting Minutes of March 25, 2024. The motion was seconded by Garth Hall. All committee members were in favor.

The motion was approved unanimously.

**6. Review of the Draft Report and Recommendations to the Governing Board**

Dr. Terry Young, Chair, Independent Citizens Oversight Committee

**Item 6: [Draft Report to Governing Board](#)**

Dr. Terry Young led the discussion on recommended topics to cover in the letter. The draft report was reviewed and edits were proposed for adoption by the Oversight Committee. Amy Hutzel arrived at 8:50am to answer any questions raised by the Oversight Committee. Dr. Terry Young proposed to temporarily move to item 7 accommodate Amy Hutzel's availability, and then reconvened this item at 10:00am.

**7. Executive Officer Q&A**

Amy Hutzel, Executive Officer

The Oversight Committee asked questions and discussed draft report recommendations and staff's response to the previous report with Amy Hutzel. Staff agreed to embed their responses in the report instead of pulling and findings out. Staff will also share their draft response with the chair and vice chair before posting online and presenting to the governing board.

**8. Oversight Committee Meeting Schedule and Next Steps**

Dr. Terry Young, Chair, Independent Citizens Oversight Committee

Dr. Terry Young directed the ad hoc subcommittee to work on a draft letter based on comments from this meeting. The draft will be submitted to staff for posting prior to the third Oversight Committee meeting on May 30<sup>th</sup>.

**9. Adjourn**

Dr. Terry Young announced the next Oversight Committee meeting on May 30, 2024. The meeting was adjourned at 11:25am.

**Note:** Agenda items may be taken out of sequence at the discretion of the Oversight Committee. Any person who has a disability and requires reasonable accommodation to participate in this public meeting should contact Taylor Samuelson no later than five days prior to meeting.

Questions about the meeting or agenda can be directed to Taylor Samuelson at [Taylor.Samuelson@scc.ca.gov](mailto:Taylor.Samuelson@scc.ca.gov).