



**SAN FRANCISCO BAY**  
RESTORATION AUTHORITY

**DRAFT SUMMARY MINUTES**

**San Francisco Bay Restoration Authority  
Independent Citizens Oversight Committee**

**June 26, 2023, 12:00 pm – 2:00 pm**

Bay Area Metro Center  
375 Beale Street, 1<sup>st</sup> Floor, Claremont Room (112)  
San Francisco, CA 94105

For additional information, please contact:  
Sara Haugen, Clerk of the Oversight Committee: (510) 286-4093

Agenda and attachments available at:  
[www.sfbayrestore.org](http://www.sfbayrestore.org)

**1. Call to Order**

Dr. Terry Young, Chair, Independent Citizens Oversight Committee

**2. Determination of Quorum**

Oversight Committee Member Attendees: Arthur Deicke, Garth Hall, Jim Fiedler, Doug Wallace, Dr. Terry Young

Sara Haugen, Clerk of the Oversight Committee, determined there was a quorum.

**3. Public Comment**

There were no public comments.

**4. Introductions and Announcements**

Members and attending staff introduced themselves.

Karen McDowell, Deputy Program Manager, shared about the recent East Bay field trip. There will be a Fall field trip, and information will be sent out when details are confirmed.

**5. Approval of Oversight Committee Meeting Minutes of May 23, 2023**

**Item 5: [Draft Meeting Minutes for May 23, 2023](#)**

Doug Wallace suggested a substitute of “dredged materials” following “leveraged” in Item 6 notes to “alternative sources of sediment and soils” and to remove the comma. Arthur Deicke moved to approve the minutes with corrections; Jim Fiedler seconded. There were no objections, and no abstentions. The minutes were approved unanimously.

**6. Review of the Draft Report and Recommendations to the Governing Board; and Discussion of Possible changes to letter, and finalizing the Letter and Recommendations to the Governing Board**

Dr. Terry Young, Chair, Independent Citizens Oversight Committee

**Item 6, Attachment 1:** [Draft Report to Governing Board – Redlined](#)

**Item 6, Attachment 2:** [Draft Report to Governing Board](#)

Members discussed the Draft Report and made edits to the document in real time.

For clarity, members decided to change the title to “Independent Citizens Oversight Committee Annual Report” rather than “Annual Review Letter.”

Doug Wallace moved to approve the Report and Recommendations to the Governing Board; Arthur Deicke seconded. There were no objections, and no abstentions. The Report was approved unanimously.

**7. Oversight Committee Meeting Schedule and Next Steps**

Dr. Terry Young, Chair, Independent Citizens Oversight Committee

- **Report Presentation to the Board**

The ICOC Report will be presented at the June 30<sup>th</sup> Governing Board Meeting.

- **Committee Member Stipends**

Staff will circulate a DocuSign for members to sign off on which meetings they attended. Then members will receive one check for the meetings attended this year. Staff will propose changes the Oversight Committee procedural document to increase the stipend to \$200/meeting for next year to make it the same amount as the Advisory Committee.

- **Committee Membership**

Karen McDowell thanked members for their effort and hard work this year. Terry and Jim completed their first term this year. Staff will likely update the procedural document to clarify the procedure for applying for a second term. Members are asked to keep staff updated about their interest to serve on the committee, if they need to step down for any reason.

- **SFBRA Overall Meeting Schedule & Type**

The Governing Board will hopefully approve their 2024 meeting schedule at the October 20<sup>th</sup> meeting. The general pattern has been for the Board to meet February/March, April, June, October, December, with the text of the Annual Report being approved at the first meeting of the calendar year. The Committee can likely convene after the first meeting in 2024 when the Board is expected to approve its annual report.

- **What went well and what can be improved?**

Dr. Terry Young suggested meeting before the Feb/March meeting to discuss items other than the Annual Report, such as financials and the Authority staff responses to the previous ICOC Annual Report.

**8. Adjourn:** Dr. Terry Young adjourned at 1:45 p.m.