



SAN FRANCISCO BAY
RESTORATION AUTHORITY

MEMORANDUM

DATE: October 20, 2023

TO: Governing Board
San Francisco Bay Restoration Authority

FROM: Amy Hutzel, Executive Officer
San Francisco Bay Restoration Authority

SUBJECT: Report on Expenditures and Letters under Delegated Authority

Background

In Resolution No. 28, the Governing Board delegated to the Executive Officer the authority to take specific financial actions as necessary and appropriate to the operations of the Authority. These include, but are not limited to:

1. Executing contracts for technical and other services needed to implement Authority programs and costing no more than \$50,000; and
2. Augmenting funds for Authority-authorized expenditures, including grant agreements, by up to 15%, not to exceed \$100,000.

In Resolution 104, the Governing Board delegated to the Chair or Executive Officer the authority to take the following additional actions as necessary or appropriate for operations of the Authority, consistent with applicable law and the policies of the Authority, without further, specific Authority authorization:

1. Sign comment letters and position papers of the State Route 37-Baylands Group.
2. Sign letters of support for federal funding for San Francisco Bay restoration and enhancement.
3. Sign letters of support for additional funding from other sources for Authority-funded projects.

Expenditures

Pursuant to delegated authority, during the period July 1, 2023-September 30, 2023, the Executive Officer approved the following:

- A contract for \$22,400 with Identafire for website redesign.

- One filing fee of \$50 under CEQA.

Letters

There were no letters signed by the Chair pursuant to delegated authority, during the period July 1, 2023-September 30, 2023.