



SAN FRANCISCO BAY
RESTORATION AUTHORITY

MEMORANDUM

DATE: June 30, 2023

TO: Governing Board
San Francisco Bay Restoration Authority

FROM: Amy Hutzler, Executive Officer
San Francisco Bay Restoration Authority

SUBJECT: Report on Expenditures and Letters under Delegated Authority

Background

In Resolution No. 28, the Governing Board delegated to the Executive Officer the authority to take specific financial actions as necessary and appropriate to the operations of the Authority. These include, but are not limited to:

1. Executing contracts for technical and other services needed to implement Authority programs and costing no more than \$50,000; and
2. Augmenting funds for Authority-authorized expenditures, including grant agreements, by up to 15%, not to exceed \$100,000.

In Resolution 104, the Governing Board delegated to the Chair or Executive Officer the authority to take the following additional actions as necessary or appropriate for operations of the Authority, consistent with applicable law and the policies of the Authority, without further, specific Authority authorization:

1. Sign comment letters and position papers of the State Route 37-Baylands Group.
2. Sign letters of support for federal funding for San Francisco Bay restoration and enhancement.
3. Sign letters of support for additional funding from other sources for Authority-funded projects.

Expenditures

Pursuant to delegated authority, during the period April 1, 2023-June 30, 2023, the Executive Officer approved the following:

- Funding augmentation of \$75,000 for Grant Agreement No. SFB0027-RA022 to enable the Hayward Marsh Restoration Project to take advantage of cost savings from the receipt

of a Statutory Exemption for Restoration Projects under the California Environmental Quality Act (CEQA) and expand the project scope to include completion of 65% design plans. The project is expected to be completed in September 2023.

- Funding augmentation of \$67,5000 for Grant Agreement No. SFB0021-RA018 to add design of the outdoor area of the proposed educational center for the American Canyon Wetlands Restoration Plan. The board authorized \$450,000 for this project in 2020. It is expected to be completed in February 2024.
- A contract for \$11,700 with Green Info Network for project mapping support.
- A purchase of ArcGIS online processing credits from Environmental Services Research Institute, Inc. for \$600 to support the project mapping work.
- A contract for \$4,850 with Custom Ink to provide hats, water bottles, and stickers with the Authority's logo on them.
- One filing fee of \$50 under CEQA.
- A contract for \$20,300 with San Francisco Estuary Institute for updates to the Authority Dashboard on EcoAtlas, which provides a publicly accessible visualization of performance measure data.
- An amendment to the contract with NBS to provide tax collection services to add \$49,500 to cover the period from October 1, 2022 through August 31, 2023.

Letters

There were no letters signed by the Chair pursuant to delegated authority, during the period April 1, 2023-June 30, 2023.