



**Resolution No. 113**

**Authorizing Release of the San Francisco Bay Restoration Authority's  
Request for Qualifications for Parcel Tax Administration Services and Entry into a  
Contract for Services with the Selected Applicant, Subject to Chair Approval**

**Whereas**, the San Francisco Bay Restoration Authority (“Authority”) was established by the San Francisco Bay Restoration Authority Act, California Government Code Section 66700 et seq. (“Act”) as a regional entity to generate and allocate resources for the protection and enhancement of tidal wetlands and wildlife habitat in San Francisco Bay and along its shoreline; and

**Whereas**, in 2014 the Authority selected a consultant to provide pre-election services for parcel tax information, with an option to amend the contract for services to include post-election services; and

**Whereas**, The San Francisco Bay Clean Water, Pollution Prevention and Habitat Restoration Measure (“Measure AA”), which passed in June of 2016 with over a two-thirds majority in the nine-county San Francisco Bay Area, authorized the Authority to collect a special parcel tax that is expected to raise approximately \$25 million annually for twenty years; and

**Whereas**, in 2016, the Authority amended the contract for pre-election tax services to add in post-election tax administration services; and

**Whereas**, in 2023, the Authority augmented the contract for services to extend the contract for parcel tax administration services through August 31, 2023; and

**Whereas**, the Authority needs parcel tax administration services to commence immediately following the conclusion of the current contract, and therefore staff has drafted a request for qualifications for parcel tax administration services for Measure AA.

**Now Therefore Be It Resolved**, that the Governing Board of the San Francisco Bay Restoration Authority hereby authorizes the Executive Officer to release the Request for Qualifications for Parcel Tax Administration Services in substantial conformance with the draft shown in Exhibit A; and delegates authority to the Executive Officer to enter into a contract for tax administration services subject to the Chair’s approval of the amount of the proposed services and the selected consultant.

**PASSED AND ADOPTED** by the Governing Board of the San Francisco Bay Restoration Authority at its meeting on June 30, 2023, by the following vote:

AYES: Governing Board Members \_\_\_\_\_

NOES: Governing Board Members \_\_\_\_\_

ABSENT: Governing Board Members \_\_\_\_\_

ABSTAIN: Governing Board Members \_\_\_\_\_

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Dave Pine, Chair

I, Paul Johnson, Clerk of the Governing Board of the San Francisco Bay Restoration Authority, do hereby certify that the foregoing is a true and correct copy of the Resolution adopted by the Governing Board of the San Francisco Bay Restoration Authority at its meeting of June 30, 2023, which Resolution is on file in the office of this regional governmental entity.

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Paul Johnson, Clerk