



SAN FRANCISCO BAY
RESTORATION AUTHORITY

**San Francisco Bay Restoration Authority
Independent Citizens Oversight Committee**

SUMMARY MINUTES

May 22, 2020, 1:00 pm – 4:00 pm

Teleconference

Agenda and attachments available at:

www.sfbayrestore.org

1. Call to Order

Cindy Darling, Chair, Independent Citizens Oversight Committee (“Committee”), called the meeting to order at 1:05 pm.

2. Determination of Quorum

Committee Clerk Karen McDowell determined that there was a quorum. Five members were present: Cindy Darling (Chair), Nancy Cave, Paul Jones, Barry Nelson, Andy Rodgers.

3. Public Comment

There was no public comment.

4. Introductions and Announcements

There were no announcements related to the San Francisco Bay Restoration Authority.

5. Approval of Oversight Committee Meeting Minutes of May 30, 2019

The Committee Meeting Minutes of May 30, 2019 were approved unanimously.

6. Oversight Committee Operations

A. General Information

B. Open Seat for South Bay Representative

C. Selection of Chair and Vice Chair

D. Formation of Ad Hoc Subcommittee

Karen McDowell, Deputy Program Manager, SFBRA, reviewed the roles and responsibilities of the Committee.

Karen McDowell noted that no applications were received for the open South Bay Seat and that the next opportunity to appoint someone to that seat would be at the July 17th Governing Board meeting.

Cindy Darling was approved as Chair and Paul Jones was approved as Vice Chair for a one-year term.

An ad hoc subcommittee consisting of Cindy Darling, Paul Jones and Nancy Cave was formed to draft the report.

7. Outreach and Communications

Taylor Samuelson, Public Information Officer, San Francisco Bay Restoration Authority, reviewed the SFBRA Communications Plan.

8. Review of Annual Report, Financial Report, and Budget

Sam Schuchat, Executive Officer, SFBRA, introduced the report. Taylor Samuelson and Karen McDowell presented components of the annual report and the Financial Statements.

9. Staff Work Plan and Program Budget

Karen McDowell described the staffing workplan and the budget for FY 19/20 and FY 20/21.

10. SFBRA Project Updates

A. Grant Program, Round 3 and Geographic Distribution

B. EcoAtlas Dashboard for SFBRA Performance Measures

C. Bay Restoration Regulatory Integration Team (BRRIT)

Jessica Davenport, Deputy Program Manager, SFBRA, provided the update on Grant Round 3 that was given to the Governing Board at their May 8th Meeting.

Jessica Davenport described the new SFBRA EcoAtlas dashboard that graphically displays the SFBRA's current progress on its performance measures.

Amy Hutzel, Deputy Executive Officer, provided an update on the BRRIT that was given to the Governing Board at their May 8th Meeting.

11. Discussion of Report and Potential Recommendations

A. Areas of Focus from 2017/18 Report

B. Areas of Focus for 2018/2019

Cindy Darling reviewed the areas of focus from the 2017/2018 report, then led the discussion on potential areas of focus and recommendations for the 2018/2019 report.

12. Oversight Committee Meeting Schedule and Next Steps

The Committee decided to hold two additional meetings this year to finalize their report and recommendations to the Governing Board. The next meeting will be held July 1st, from 1 pm – 3 pm, to review and comment on the first draft report and recommendations. The committee will meet again on July 28th, from 1pm – 3 pm to approve the report and recommendations that will be presented to the Governing Board at their October 2nd meeting. The ad hoc subcommittee will work on the report and recommendations between meetings.

13. Adjourn

Cindy Darling adjourned the meeting.