



SAN FRANCISCO BAY
RESTORATION AUTHORITY

MEMORANDUM

DATE: October 14, 2022

TO: Governing Board
San Francisco Bay Restoration Authority

FROM: Amy Hutzal, Executive Officer
San Francisco Bay Restoration Authority

SUBJECT: Report on Expenditures under Delegated Authority

Background

In Resolution No. 28, the Governing Board delegated to the Executive Officer the authority to take specific financial actions as necessary and appropriate to the operations of the Authority. These include, but are not limited to:

1. Executing contracts for technical and other services needed to implement Authority programs and costing no more than \$50,000; and
2. Augmenting funds for Authority-authorized expenditures, including grant agreements, by up to 15%, not to exceed \$100,000.

Expenditures

Pursuant to delegated authority, the Executive Officer executed the following contracts during the period April 1, 2022-September 30, 2022:

- A contract for \$15,000 with the Estuary News Fund for one-year sponsorship of Estuary News magazine and KneeDeep Times, which will feature articles on Authority projects.
- A contract for \$731.81 with Community Printers, Inc. for printing the annual report.
- Four filing fees under the California Environmental Quality Act totaling \$200.00.