



SAN FRANCISCO BAY
RESTORATION AUTHORITY

MEMORANDUM

DATE: July 10, 2020

TO: Governing Board
San Francisco Bay Restoration Authority

FROM: Sam Schuchat, Executive Officer
San Francisco Bay Restoration Authority

SUBJECT: Quarterly Report on Expenditures under Delegated Authority

Background

In Resolution No. 28, the Governing Board delegated to the Executive Officer the authority to take specific financial actions as necessary and appropriate to the operations of the Authority. These include, but are not limited to:

1. Executing contracts for technical and other services needed to implement Authority programs and costing no more than \$50,000; and
2. Augmenting funds for Authority-authorized expenditures, including grant agreements, by up to 15%, not to exceed \$100,000.

Expenditures

Pursuant to delegated authority, the Executive Officer executed the following contracts during the period May 1, 2020-June 30, 2020:

1. A contract for \$1310.81 with Community Printers, Inc. to print and deliver the annual report and one-page summary sheet.
2. Six county clerk fees of \$50 each for filing under the California Environmental Quality Act.