



**SAN FRANCISCO BAY**  
RESTORATION AUTHORITY

**MEMORANDUM**

**DATE:** May 1, 2020

**TO:** Governing Board  
San Francisco Bay Restoration Authority

**FROM:** Sam Schuchat, Executive Officer  
San Francisco Bay Restoration Authority

**SUBJECT:** Quarterly Report on Expenditures under Delegated Authority

**Background**

In Resolution No. 28, the Governing Board delegated to the Executive Officer the authority to take specific financial actions as necessary and appropriate to the operations of the Authority. These include, but are not limited to:

1. Executing contracts for technical and other services needed to implement Authority programs and costing no more than \$50,000; and
2. Augmenting funds for Authority-authorized expenditures, including grant agreements, by up to 15%, not to exceed \$100,000.

**Expenditures**

Pursuant to delegated authority, the Executive Officer executed the following contracts during the period February 1, 2020-April 30, 2020:

1. A contract for \$28,000 with NBC Universal Media LLC to sponsor an episode of the OpenRoad television show focused on the Authority's bay restoration projects.
2. Augmentation of the contract with T.L Simon Graphic Arts to format the annual report (originally \$4,950) by \$1,000 to cover extra length.