

## **Timeline for Advisory Committee Consultation on Grant Program Guidelines and Request for Proposals**

### **Background**

In early 2017, the Governing Board directed the staff to solicit input on the Grant Program Guidelines from the Advisory Committee (AC) and the public, and to propose amendments to the Grant Guidelines. Given the short time frame, the AC was only able to provide comments via an ad hoc subcommittee formed for that purpose. AC Chair Luisa Valiela, as Governing Board liaison, presented the AC subcommittee’s comments to the Board at the April 14, 2017, meeting. These comments informed the staff recommendation to the Board on the Grant Guidelines. Also at the April 14 Board Meeting, staff presented memo providing an overview of proposed principles for the Request for Proposals (RFP). The memo was based on a review of all the comments on the Grant Program Guidelines that were relevant to the development of the RFP. The Board and staff will be seeking additional input from the AC on the Grant Program Guidelines and RFP over the next several months.

### **Timeline**

<b>May 12, 2017</b>	AC Meeting	AC develops a definition of “benefits to economically disadvantaged communities” for the Grant Program Guidelines to recommend to the Board.  Staff consults with AC on draft RFP and incorporates input.
<b>June 9, 2017</b>	Board Meeting	AC Chair Reports to Board on AC discussion of remaining Grant Program Guidelines issues and draft RFP.  <b>Expected Board Action:</b> Board votes on amendment to Grant Program Guidelines.  Staff presents revised draft RFP to Board.  Board reviews draft RFP and provides direction to staff and AC.
<b>June-July, 2017</b>  (Dates To Be Determined)	<b>Optional:</b>  Ad Hoc Subcommittee Meetings	<b>Optional:</b>  Ad Hoc Subcommittee develops recommendations on RFP for full AC consideration at August 11, 2017 meeting.  Any proposed recommendations are due to staff on July 31, 2017, for inclusion in AC Meeting packet.

<p><b>August 11, 2017</b></p>	<p>AC Meeting</p>	<p><b>Possible AC Actions:</b> AC considers any ad hoc subcommittee proposals regarding RFP and decides to recommend changes, endorse the draft RFP, or take no action.</p> <p>Any additional comments from individual AC members are also due on this date.</p> <p>If the full AC or individual AC members recommend changes, staff incorporates input prior to September 8 Board meeting.</p>
<p><b>September 8, 2017</b></p>	<p>Board Meeting</p>	<p>AC Chair Reports to Board on AC Recommendation Re: RFP.</p> <p>Staff presents proposed final RFP.</p> <p><b>Expected Board Action:</b> Board votes on RFP.</p>
<p><b>Late September 2017</b></p>		<p>RFP is released.</p>