



Rev. May 2017

**SAN FRANCISCO BAY RESTORATION AUTHORITY MEASURE AA
GRANT APPLICATION – COVER PAGE**

CONTACT INFORMATION

Organization			
Contact Person		Email	
Phone		Fax	
Address			

PROJECT INFORMATION

Project Name			
Summary			
Total Project Cost	\$	Amount Requested	\$
Start Date		End Date	
Project Type (check all that apply)	<input type="checkbox"/> Planning <input type="checkbox"/> Operations <input type="checkbox"/> Other: _____ <input type="checkbox"/> Permitting <input type="checkbox"/> Maintenance <input type="checkbox"/> Design <input type="checkbox"/> Monitoring <input type="checkbox"/> Construction/Implementation		
Are you applying to any other Prop 1 funded grants? <input type="checkbox"/> Yes <input type="checkbox"/> No. If yes, which agency(ies)?			
Acres		Trail Miles	APNs (Acquisition Only)
		Shoreline length	

LOCATION INFORMATION

County		Specific Location	
Latitude Format: 33.3333		Longitude Format:-111.1111	
What point is represented by the lat/longs (eg., parking lot, center of site, etc):			

ELECTED OFFICIALS		
Districts	Number(s)	Name(s)
State Senate		
State Assembly		
Congressional		

I. GRANT APPLICATION – PROJECT DESCRIPTION

Complete each of the elements of the project description below with clear, but detailed answers. Limit your response to this section to no more than four pages if possible.

1. **Project Eligibility.** Describe how your project meets the Request’s Eligibility and Required Criteria (Section II in the RFP).
2. **Need for the project.** Describe the specific problems, issues, or unserved needs the project will address.
3. **Goals and objectives.** The goals and objectives should clearly define the expected outcomes and benefits of the project.
4. **Applicant History.** Describe your experience with similar projects and/or how your organization is best suited to carry out the proposed project.
5. **Project Description.** Describe all of the major project components (i.e., what will actually be done to address the need and achieve the goals and objectives). Include the history and context for the development of the project.
6. **Site Description.** Describe the project site or area, including site characteristics that are tied to your project objectives (i.e.: for acquisition of habitat, describe current vegetation assemblages, condition of habitats, known wildlife migration corridors, etc.). When relevant, include ownership and management information.
7. **Specific Tasks.** Identify the specific tasks that will be undertaken and the work that will be accomplished for each task.

#	Task Name	Description
1		

2		
3		
4		
5		
6		
7		

Add or delete rows as necessary.

- 8. **Work Products.** List the specific work products or other deliverables that the project will result in.

- 9. **Measuring Success.** For projects involving restoration, construction or land acquisition, describe the plan for monitoring, evaluating and reporting project effectiveness, and implementing adaptive management strategies if necessary. Who will be responsible for funding and implementing ongoing management and monitoring?¹

- 10. **Barriers and Risks.** Please discuss any barriers that may exist in implementing your project, and how they may be overcome, as well as how you would address and overcome any anticipated undesired outcomes or risks regarding the proposed project. Examples may include addressing current and projected sea level rise impacts, infrastructure present at the project site (e.g. transmission lines), risks of invasive species, and other potential barriers and risks associated with the proposed project.

- 11. **Environmental Review.** Projects funded by the San Francisco Bay Restoration Authority must be reviewed in accordance with the California Environmental Quality Act (“CEQA”). If the project is statutorily or categorically exempt under CEQA, no further review is necessary. If the project is not exempt, the potential environmental effects of the project must be evaluated in a “Negative Declaration (Neg Dec),” “Mitigated Negative Declaration (MND),” or “Environmental Impact Report,” prepared by a public agency. Please select the appropriate answer below, and then describe how CEQA applies to your proposed project, and address the status and timing of CEQA compliance. For more information on CEQA, visit: <http://resources.ca.gov/ceqa/>

¹ All grant applications must include a monitoring and reporting component that explains how the effectiveness of the project will be measured and reported. The monitoring and reporting component will vary depending on the nature of the project, and may include regional monitoring approaches as appropriate. The grant application evaluation will assess the robustness of the proposed monitoring program. In addition, Authority staff will work with grantees to develop appropriate monitoring and reporting templates and procedures. All projects must complete a final report, including a lessons-learned summary report fully and clearly describing lessons learned under all phases of the project including design, construction and monitoring. Lessons learned must focus on project trouble areas and issues to be addressed as a guide to future projects to avoid these issues to the extent possible.

12. The proposed project (select the appropriate answer):

- Is exempt under CEQA. Provide the CEQA Guidelines exemption number and specify how the project meets the terms of the exemption.
- Requires a Neg Dec, MND, or EIR. Specify the CEQA lead agency (the agency preparing the document) and the (expected) completion date. Please note that the Authority will need to review and consider any CEQA document prior to authorizing a grant.

Please describe how CEQA applies to your proposed project, and address the status and timing of CEQA compliance:

13. **Public Access.** Does your proposed project include or overlap with a proposed alignment for the San Francisco Bay Trail or San Francisco Water Trail? If so, how do you plan to integrate Bay Trail or Water Trail designations into your project?

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II. GRANT APPLICATION – PRELIMINARY BUDGET AND SCHEDULE

In the budget matrix below, relist the tasks identified in #4 above and for each provide: 1) the estimated completion date for the task, 2) the estimated cost of the task, and 3) the funding sources (applicant, Authority, and other) for the task. The table will automatically sum the totals for each row and column. To do this, highlight the whole table and hit F9.

Below the budget matrix, please include a discussion of any uncertainties in this budget, and your anticipated ability to operate and maintain the project.

Task Number	Task	Completion Date	Applicant's Funding	San Francisco Bay Restoration Authority	Other Funds	Total Cost
1						\$ 0
2						\$ 0
3						\$ 0
4						\$ 0
5						\$ 0
6						\$ 0
7						\$ 0
						\$ 0
						\$ 0
						\$ 0
						\$ 0
						\$ 0
TOTAL			\$ 0	\$ 0	\$ 0	\$ 0

In Kind Services: *In-kind services or contributions include volunteer time and materials, bargain sales, and land donations. Describe and estimate the value of expected in-kind services.*

Budget Uncertainties and Operation and Maintenance Ability:

DRAFT

III. GRANT APPLICATION - PRIORITIZATION CRITERIA²

1. **Greatest positive impact.** Describe the degree to which the project will have the greatest positive impact on the Bay as a whole, in terms of clean water, wildlife habitat and beneficial use to Bay Area residents.
2. **Greatest long-term impact.** Describe the degree to which the project will achieve the greatest long-term impact on the Bay, to benefit future generations.
3. **Leveraging resources and partnerships.** Describe how the project will leverage state and federal resources, and public/private partnerships. If applicable, indicate if Authority funds are needed to meet match requirements of other secured funding sources.
4. **Economically disadvantaged communities.** Describe to what degree the project will benefit economically disadvantaged communities.
5. **Benefits to economy.** Describe how the project will benefit the region's economy, including local workforce development, employment opportunities for Bay Area residents, and nature-based flood protection for critical infrastructure and existing shoreline communities.
6. **Engage youth and young adults.** Describe how the project will work with local organizations and businesses to engage youth and young adults and assist them in gaining skills related to natural resource protection.
7. **Monitoring, maintenance, and stewardship.** Describe how the project will incorporate these to develop the most efficient and effective strategies for restoration and achievement of intended benefits.
8. **Coastal Conservancy's San Francisco Bay Area Conservancy Program³.** Describe how the project is consistent with the Conservancy's San Francisco Bay Area Conservancy Program's Criteria.
9. **San Francisco Bay Conservation and Development Commission's Coastal Management Program⁴.** Please describe if and how the project is consistent with San Francisco Bay Conservation and Development Commission's Coastal Management Program.

² Refer to the Request for Proposals, Section III, for the interpretation and definitions of the Prioritization Criteria.

³ Refer to the Grant Program Guidelines, Appendix C: Definitions and Clarifications of Prioritization Criteria, for more information.

⁴ Refer to the Grant Program Guidelines, Appendix C: Definitions and Clarifications of Prioritization Criteria, for more information.

10. **San Francisco Bay Joint Venture's Implementation Strategy**⁵. Please address your project's consistency with the Joint Venture's Implementation Strategy, its inclusion on the Joint Venture's list, and/or describe your consultation with the Joint Venture prior to applying for funding.

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⁵ Refer to the RFP, Section V.g for a list of Grant Provisions.



GRANT APPLICATION CHECKLIST

A complete application will consist of the following files:

- Cover Letter (optional) – no more than one page.
- Grant application form (in Microsoft word or rtf format), includes:
 - cover page
 - project description
 - preliminary budget and schedule
 - prioritization criteria
- Project maps and design plans (in one pdf file, 10 MB maximum size)
- Project photos (in jpg format)

Project Maps and Graphics. Provide the following project graphics with your application. Project maps and design plans should be combined into one pdf file with a maximum size of 10 MB. Project photos should be provided in jpg format.

- Regional Map – Clearly identify the project’s location in relation to prominent area features and significant natural and recreational resources, including regional trails and protected lands.
- Site-scale map – Show the location of project elements in relation to natural and man-made features on-site or nearby. Any key features discussed in project description should be shown.
- Design Plan – Construction projects should include one or more design drawings or graphics indicating the intended site improvements.
- Site Photos – One or more clear photos of the project site

I have reviewed the **Grant Agreement Provisions** listed in the Grant Guidelines (Page 9) and understand the likely requirements for receiving and administering Measure AA Funds.

Applications should be emailed to: grants@sfbayrestore.org. If you are unable to email your application, you may send the electronic files on a CD or other common electronic storage device. Mail the files to:

State Coastal Conservancy 1515 Clay Street, 10th Floor Oakland, CA 94612

Grant applications must be received by the San Francisco Bay Restoration Authority by 5pm PST on November 15, 2017.