

San Francisco Bay Restoration Authority Advisory Committee

**Recommendations from the Advisory Committee to the Governing Board on
Performance Measures and Annual Report Format**

August 22, 2018

The following are the recommendations from the Advisory Committee (AC) to the Governing Board regarding performance measures for the San Francisco Bay Restoration Authority (SFBRA), as well as recommendations for the annual report covering Fiscal Year 2017-2018 and future years. These recommendations were initially developed by an ad hoc subcommittee and presented to the AC in May and June 2018. Following review of both written and verbal comments, the memo of the ad hoc subcommittee was updated and attached to this list of recommendations.

The Advisory Committee recommends that the Governing Board direct staff, as time permits, to do the following:

- Summarize and report out the performance measures contained in Table 1 below for the annual report covering Fiscal Year 2017-2018, focusing on primary metrics while continuing to evaluate secondary metrics for tracking and inclusion in future reports. Future reports should also include cumulative totals in relevant categories, as well as an assessment after five years to determine if changes to the grant program are needed. Gather Governing Board input and finalize this table while understanding that this table is a living document and may be updated as the program is implemented.
- For the annual report, develop a more qualitative “story” side to the projects that describes goals and eventually performance in a visually appealing format including photos, videos and charts. Ensure that the annual reports are clear and easy for nontechnical people to understand and identify with.
- Coordinate with the staff of the agencies and organization developing the Wetlands Regional Monitoring Program (WRMP), who are separately developing performance metrics for assessing regional wetlands restoration progress, and determine how the metrics developed for the WRMP can be used to assess the effectiveness of SFBRA-funded wetland restoration projects over time.
- Review the “Measures and Metrics Requiring Further Development” section of the attached memo and report to the Governing Board on which measures that staff recommends for further development and why, along with a process and timeline for doing so.

Table 1 contains a summary of the recommended performance measures.

Table 1 – Performance Measures Table

<u>Performance Metrics</u>	<u>Units</u>	<u>Comments</u>
Types of Organization Funded		
Public Agency	# projects	
Non-Profit Organization	# projects	
Private For-Profit Entity	# projects	
Public-Private Partnership	# projects	

Multi-Agency Partnership or Joint Powers Authority	# projects	
Types of Projects Funded		
Habitat only projects	# projects/ # dollars *	
Habitat and public access projects	# projects/ # dollars *	
Habitat and flood protection projects	# projects/ # dollars *	
Habitat and flood protection and public access projects	# projects/ # dollars *	
Pilot or demonstration projects	# projects/ # dollars *	Projects that are by design small in size but demonstrate restoration approaches of value beyond their immediate project limits
Special projects (permitting facilitation or monitoring)	# projects/ # dollars *	
Total of All Projects Funded	# projects / # dollars *	100% of project types
Project Phases Funded		
Pre-Construction Only Projects	# projects/ # dollars *	Can include planning, CEQA, design, permitting
Construction Projects	# projects/ # dollars *	Can include other phases, too, but must include construction
Post-Construction Only Projects	# projects/ # dollars *	Can include maintenance and monitoring including periodic photos
Total of All Project Phases Funded	# projects / # dollars *	100% of project phases
Habitat Restoration and Enhancement		
Number of plans completed	# plans	This is used to measure outcomes of projects that involve funding the development of a plan.
Specific species targeted for restoration	# list of specific target species for restoration	Habitat projects are usually designed to focus on specific species of concern.

Number of acres of habitat to be constructed divided by type (see Grant Program Guidelines for definitions of eligible habitat categories)	# acres	To avoid double counting acres of habitat, a project that involves developing a plan for habitat restoration will be counted as 1 plan under “number of plans completed” above, whereas a project that involves construction will be measured by the number of acres of habitat to be constructed.
• Subtidal habitats	# acres	
• Baylands habitats	# acres	
• Upland habitats providing transition habitat and/or migration space	# acres	
Benefits to Economically Disadvantaged Communities		
Percentage of projects providing benefits to economically disadvantaged communities	percentage of total projects	The definition of EDCs adopted by the Governing Board will be used to determine which projects qualify.
Youth Involvement		
Percentage of projects with significant youth involvement component	percentage of total projects	“Significant” to be determined by staff
Number of youth engaged	# youth	Youth includes young adults, up to age 25. Youth engagement includes job training, as well as volunteer work. There may be some overlap with the metric ‘Number of unique volunteers participating’.
Public Access		
Trail miles planned or constructed	# trail miles	Divide into miles of Bay Trail or miles other trails
Water trail sites planned or constructed	# water trail sites	
Public access enhancements	# of enhancements	Includes trail improvements that enable access for people with disabilities, interpretative displays, benches, trash cans, and other public access enhancements.
Geographic Distribution of Funds		
Dollars allotted to each region	# dollars	

Dollars allotted to each county	# dollars	
Contributions / Funds Leveraged **		
Total dollars “leveraged” by all projects funded that year	# dollars	
Private contributions	# dollars	
Other government contributions	# dollars	
Volunteer Involvement		
Number of volunteer hours	# hours	
Number of unique volunteers participating in restoration	# volunteers	
Administrative Costs		
Program administrative costs	% of total grants awarded	Enabling legislation limits admin costs to 5% of total spent over the life of the program

* Total nominal dollars granted to corresponding projects.

** All non-Measure AA monetary contributions; include the value of non-monetary contributions if values are provided by contributors. “Leverage” refers to grant funds that are a basis for matching or other contributions.