



**SAN FRANCISCO BAY**  
RESTORATION AUTHORITY

**DATE:** May 30, 2019

**TO:** Governing Board  
San Francisco Bay Restoration Authority

**FROM:** Sam Schuchat, Executive Officer; Matt Gerhart, Program Manager;  
Caitlin Sweeney, Program Manager  
San Francisco Bay Restoration Authority

**SUBJECT:** **Staff Work Plan: Fiscal Year 2019/2020**

The following outlines the Restoration Authority's proposed staff work plan for Fiscal Year 2019/20, covering the period of July 2019 to June 2020. It includes an overview of staff work associated with each major task, and the approximate percent effort associated with each task. Staff costs are estimated with full benefit and overhead costs included. However, during the operating year only actual costs incurred will be billed.

This year's projected budget/work plan incorporates continued program growth in connection to new project approvals as well as incorporation of feedback from the board and advisory committee on issues such as effective methods of community engagement and performance metrics/tracking. It reflects staff's recommendation to authorize funding for five projects in Grant Round 2.