SAN FRANCISCO BAY
RESTORATION AUTHORITY

MEMORANDUM

DATE: June 12, 2026

TO: Governing Board

FROM: Amy Hutzel, Executive Officer

SUBJECT: Quarterly Report on Expenditures and Letters under Delegated Authority

Background

In Resolution No. 28, the Governing Board delegated to the Executive Officer the authority to take the following actions as necessary or appropriate for operations of the Authority, consistent with applicable law and the policies of the Authority, without further, specific Authority authorization. These include, but are not limited to:

1. Executing contracts for technical and other services needed to implement Authority programs and costing no more than $50,000; and
2. Augmenting funds for Authority-authorized expenditures, including grant agreements, by up to 15%, not to exceed $100,000.

In Resolution 104, the Governing Board delegated to the Chair or Executive Officer the authority to take the following additional actions as necessary or appropriate for operations of the Authority, consistent with applicable law and the policies of the Authority, without further, specific Authority authorization:

1. Sign comment letters and position papers of the State Route 37-Baylands Group.
2. Sign letters of support for federal funding for San Francisco Bay restoration and enhancement.
3. Sign letters of support for additional funding from other sources for Authority-funded projects.

Expenditures

Pursuant to delegated authority, during the period March 1, 2026, to May 31, 2026, the Executive Officer approved the following:

- A Direct Order of $50 to the Marin County Clerk for the Handling Fee for a CEQA Notice of Exemption.
- A Direct Order of $448.54 to CustomInk LLC for Authority-branded stickers.
- A Purchase Order of $10,000 to Nancy Morita for creation of an artistic map of the historic East Bay shoreline.

Letters

Pursuant to delegated authority, during the period March 1, 2026, to May 31, 2026, the Executive Officer signed the following letters:

- Letter of Support for the Evolving Shorelines Project at Bothin Marsh (65% Design). The Golden Gate National Parks Conservancy submitted a grant application for this project in response to the Ocean Protection Council's Senate Bill 1 Sea Level Rise Adaptation Grant Program, Track 2.