



## **Resolution No. 57**

### **Adopting a Per Diem Policy for Governing Board Members**

**Whereas**, the San Francisco Bay Restoration Authority (“Authority”) was established by the San Francisco Bay Restoration Authority Act, California Government Code Section 66700 et seq. (“Act”) as a regional entity to generate and allocate resources for the protection and enhancement of tidal wetlands and wildlife habitat in San Francisco Bay and along its shoreline; and

**Whereas**, Section 66703.4 of the Act states that a board member may receive a per diem for each board meeting that he or she attends. The Act states that the board shall set the amount of that per diem for a member's attendance, but that amount shall not exceed one hundred dollars (\$100) per meeting. The Act states that a member may not receive a payment for more than two meetings in a calendar month. The Act further states that a member may waive a payment authorized by this section.

**Now Therefore Be It Resolved**, that the San Francisco Bay Restoration Authority hereby authorizes the Executive Officer to pay Governing Board members a per diem for attending Governing Board meetings in accordance with the following:

- A member may be paid an amount equal to their necessary travel expenses incurred to attend such meetings, but that amount shall not exceed one hundred dollars (\$100) per meeting.
- A member may not receive per diem for more than two meetings in a calendar month.
- A member may waive the per diem for any meeting.
- To claim a per diem, a member must submit a per diem claim to the Executive Officer. If a member fails to submit a per diem claim within six months of the meeting for which per diem is claimed or before the end of the fiscal year during which the meeting occurred, whichever is sooner, the member will be deemed to have waived the per diem for that meeting.
- Travel expenses shall be calculated as described in the instructions on the Authority’s Governing Board Meeting Per Diem Claim form, as developed and periodically updated by the Executive Officer.

**PASSED AND ADOPTED** by the Governing Board of the San Francisco Bay Restoration Authority at its meeting on April 5, 2019, by the following vote:

AYES: Governing Board Members \_\_\_\_\_

NOES: Governing Board Members \_\_\_\_\_

ABSENT: Governing Board Members \_\_\_\_\_

ABSTAIN: Governing Board Members \_\_\_\_\_

---

Dave Pine, Chair

I, Anulika White, Clerk of the Governing Board of the San Francisco Bay Restoration Authority, do hereby certify that the foregoing is a true and correct copy of the Resolution adopted by the Governing Board of the San Francisco Bay Restoration Authority at its meeting of April 5, 2019, which Resolution is on file in the office of this regional governmental entity.

---

Anulika White, Clerk