



SAN FRANCISCO BAY
RESTORATION AUTHORITY

MEMORANDUM

DATE: June 07, 2019

TO: Governing Board
San Francisco Bay Restoration Authority

FROM: Sam Schuchat, Executive Officer
San Francisco Bay Restoration Authority

SUBJECT: Quarterly Report on Expenditures under Delegated Authority

Background

In Resolution No. 28, the Governing Board delegated to the Executive Officer the authority to take specific financial actions as necessary and appropriate to the operations of the Authority. These include, but are not limited to:

1. Executing contracts for technical and other services needed to implement Authority programs and costing no more than \$50,000; and
2. Augmenting funds for Authority-authorized expenditures, including grant agreements, by up to 15%, not to exceed \$100,000.

Expenditures

Pursuant to delegated authority, the Executive Officer executed the following contracts during the period February 1, 2019-April 30, 2019:

1. A contract for \$25,000 with an equity expert, Nahal Ipakchi, to identify gaps in the Measure AA grant program related to serving and engaging disadvantaged communities and recommend approaches to addressing those gaps.
2. An amendment to a contract for graphic design for the *San Francisco Bay Restoration Authority Annual Report, FY 2017-2018* (added \$1,500 to an existing contract for \$2,950 for a total of \$4,450).