



MEMORANDUM

DATE: November 5, 2012

TO: Governing Board
San Francisco Bay Restoration Authority

FROM: Amy Hutzell
San Francisco Bay Area Conservancy Manager

SUBJECT: Proposed Governing Board Meeting Schedule for CY 2013

Staff recommends that in CY 2013, the Restoration Authority Governing Board hold its customary two meetings in the first half of CY 2013, but schedule three meetings in the second half of the year in anticipation the need to meet more frequently for ballot measure preparation purposes. The following specific meeting dates are proposed:

Wednesday, January 23 (fourth Wed. of the month)
Wednesday, April 24 (fourth Wed. of the month)
Wednesday, July 24 (fourth Wed. of the month)
Wednesday, September 25 (fourth Wed. of the month)
Wednesday, November 20 (*third* Wed. of the month, to avoid mtg. the day before Thanksgiving)

In order to reduce a scheduling conflict with Metropolitan Transportation Commission meetings, staff also recommends moving the time of all Restoration Authority Governing Board meetings from the customary 12:00 p.m. to 2:00 p.m. and instead meet from 1:00 p.m. to 3:00 p.m.